

Highways Inspectorate Extended Service Availability

MARCH 2018

Extended Service Availability

- The Service will operate seven days per week, covering 70 hours. There is no service on bank holidays

Day	Start	Finish	Hours
Monday	7.00	18.00	11
Tuesday	7.00	18.00	11
Wednesday	7.00	18.00	11
Thursday	7.00	18.00	11
Friday	7.00	18.00	11
Saturday	8.00	16.00	8
Sunday	8.00	15.00	7
Total hours per week			70

Service Coverage

- Senior Inspectors work a shift pattern from Monday - Saturday, with each officer working one Saturday, every three weeks
- Inspectors work a shift pattern from Monday – Sunday. With each officer working on average, one weekend day per month
- Senior cover will be maintained for Inspectors on a Sunday, with
 - City Duty Managers providing Health & Safety cover
 - Senior Inspectors providing on-call, technical cover

The Deployment Rota

Proposed shifts

There are 6 different allocated shifts, 4 weekday shifts; Saturday and Sunday. The weekday shifts vary by 30 minutes to enable a 36-hour working week

Shift	Early	Early (s)	Late	Late (s)	Sat	Sun
Times	7:00 – 15:30	7:00 – 14:30	9:30– 18:00	10:30– 18:00	8:00 – 16:00	8:00– 15:00

Shifts

- **Shifts** are allocated based on an **average standard 36-hour week** and include 1 hour for lunch
- There is a rolling shift pattern, over 9 wks for Inspectors and over 6 wks for senior Officers
- staff will be expected **to work 5 days out of 7 on average**
- Travel time to and from work is not included in the shift timing
- The bulk of allocated shifts are 'earlys' which reflects current demand and working patterns, whilst maintaining the extended service availability